

## **Elmwood Normal School Community Association (ENSCA)**

### **Minutes of meeting held 6.45pm, Thursday 22<sup>nd</sup> November 2018**

1. **Present:** Michelle Moore, Justine Doyle, Louise Parnham, Rachel Teen, Beck Taylor, Kelly Snoep, Caroline Saunders, Melissa McCosh, Nicola Brownlee, Lisa Cottingham, Maxine Douch, Natasha Lamont, Paul Armitage

2. **Apologies:** None.

3. **Minutes** of the meeting held on Wednesday 24<sup>th</sup> October 2018 were previously distributed.

**Motion:** "That the Minutes of the meeting held on Wednesday 24<sup>th</sup> October 2018 are accepted".

**Moved:** Louise Parnham

**Seconded:** Rachel Teen

#### **4. Action Points from last meeting**

- i. Michelle picking up Worm Farm next year

#### **5. Correspondence In and Out**

- i. Letter from Bridget asking for someone to take over Kindo – the online system of payment (including EzLunches)
- ii. Two letters from the Board. One was thanking ENSCA for all we do for the school. The second letter was declining the suggestion to make swim rash tops a compulsory uniform item.
- iii. Letter from Paul thanking us for the Library donation.
- iv. Letter from Paul asking us to donate \$100 as a uniform voucher to be used as an incentive for parents filling in the google form.

#### **6. Treasurers Report:**

Nicola Brownlee advised there was \$65,000.00 in the bank accounts.

Movements since last month included the sale of 48 pool keys.

A donation of \$550.00 was made to ENS being the second hand book sale proceeds.

Normal monthly payments were made to Canterbury Uniforms, Susan Ross and Sushi.

Louise Parnham was reimbursed for expenses she incurred at Warehouse Stationary, Vinofino and Annie's Thai cooking class.

**Motion:** "That the financial statements for the months from 25<sup>th</sup> October 2018 to 22<sup>nd</sup> November 2018 are ratified and all accounts approved for payment."

**Moved:** Nicola Brownlee

**Seconded:** Rebecca Taylor

## 7. Principal's Update

Paul advised that he would appreciate hearing our thoughts and feedback regarding the ENS redevelopment under the Christchurch Schools Rebuild Programme.

This year at the Family Fun day there will be a tent with the Board of Trustees members there to chat with.

Paul advised he is gathering information to build the ENS education brief. It is important to get the philosophy brief of the school right first. Does the community agree as well (i.e what heritage is important to retain etc).

## 8. Family Fun Day

Will be unable to cancel until Sunday morning. Weather is not looking promising. Jo on reception will be rung after consultation with Nicola and Louise and an announcement will be put on email, Elmwood FB and ENSCA FB pages.

Maxine selling magazines from last year at Family Fun Day.

Louise, Nicola and Beck to help move gear to the music room at 2.30pm on Friday.

Paul will come down at 9.00am on Family Fun Day to unlock gates and rooms etc.

## 9. Top Town

Ice-blocks organised for junior school next Thursday on their athletics day. If junior athletics is cancelled then the whole school will have ice-blocks on Thursday after Top Town.

## 10. Graduation

Natasha has kindly offered to help out on graduation morning tea. Mr Whippy is booked and coming at 2.00 pm.

Kelly to email out to the Year 5's parents asking for help on the bbq. 12 noon is when the students will be ready for lunch. Cooking needs to start by 11.30 ish. Clean about 12.30pm.

## 11. Pool Fence

Has been mentioned that when you open the pool gate you hit your hand. Ross Gault looked at everything and unfortunately it's a case of "you'll only do it once" and then learn how to work the lock.

The committee was all in agreement to donate \$25,000.00 towards the costs of the new pool fencing and \$2,000.00 of that money is to be spent on new table and chairs for the pool area.

**Motion:** ENSCA to donate \$25,000.00 to ENS for pool landscaping costs.

**Moved:** Nicola Brownlee

**Seconded:** Lisa Cottingham

## **12. Dates**

New Parent Morning Tea - second week back in Term 1 is better. Although general consensus is not a big enough turn out to hold this event again. Best to concentrate on a community event like a Quiz Night or a Bingo night (Ethel & Bethel)? **AP** Lisa Cottingham to find out costs.

Opportunity to capture people at the Meet the Teacher Evening.

Ball / Art Auction Alternative

No Art Auction. No Ball. Been done too many times. Ethel and Bethel in September instead perhaps.

Bring a Friend night at ENSCA.

Father's Breakfast - will talk about it this next year.

## **13. Any other business**

EzLunch – take a vote to the school community next year about whether it is worth running the Kindo online ordering of lunches.

Meeting closed at 7.34pm.

Next meeting and AGM will be held on **20<sup>th</sup> February 2019** at Elmwood Normal School, Staff Room at 7.00 pm.