

Elmwood Normal School Community Association (ENSCA)

Minutes of meeting held 7.00pm, Wednesday 24th October 2018

1. **Present:** Louise Parnham, Nicola Brownlee, Rebecca Taylor, Paul Armitage, Lisa Cottingham, Jonelle Quane, Michelle Moore, Natasha Lamont, Maxine Douche,
2. **Apologies:** Kelly Snoep, Bridget Eastgate, Jane Thorn, Rachel Teen, Melissa McCosh, Justine Doyle, Jo Wyn-Harris
3. **Minutes** of the meeting held on Wednesday 26th September 2018 were previously distributed.

Motion: "That the Minutes of the meeting held on Wednesday 26th September 2018 are accepted".

Moved: Louise Parnham

Seconded: Rebecca Taylor

4. Action Points from last meeting

- i. Kelly Snoep was unable to book No.4 due to Cup Week and Show Week bookings - agreed to not do this this year.
- ii. Crazy Spud man is already booked for months in advance so unable to attend Family Fun Day.

5. Correspondence In and Out

- i. Bio degradable bags – consensus is no.
- ii. Sushi for schools – no.

6. Treasurers Report:

Nicola Brownlee advised:

Movements:

- Art calendars paid for. Profit \$3,400, similar to last year.
- \$58,0000 in the account but we are yet to pay for any of the pool fence costs.
- Kindo is up and running and purchases can be made for uniforms.
- Nicola to organise view only access for Lisa Cottingham to the ENSCA uniform bank account.

Motion: "Add Lisa Cottingham onto bank account as view only access for the following Elmwood Normal School Community Association bank account:

- Westpac 1707-0058075-000

Moved: Nicola Brownlee

Seconded: Rebecca

Taylor

Motion: "That the financial statements for the months from 26th September 2018 to 24th October 2018 are ratified and all accounts approved for payment."

Moved: Nicola Brownlee

Seconded: Louise Parnham

7. Principal's Update

- Pool fence is installed and looks fantastic. The fob works great and has lots of great capabilities. A few extra costs added, but no final cost at this stage.
- Cubby holes have been installed. Yet to give changing rooms a clean up and rubber mats and skylights.
- Update on school entrance gates. Signage and plantings still to be done.
- Planning for next year underway, budgets, recruiting etc.
- Year 4 and 5 camps were very successful.
- Board ENSCA drinks Thursday 22nd November venue TBA.

8. Class Rep Drinks

Is too late in the year to organise a Class Rep drinks night with Cup Week and Show Weekend in the way.

Will stick to holding it annually at the beginning of the year.

9. Worm Farm

Michelle Moore is keen for the school to have a worm farm after being on a Year 1 field trip. Tara Hollings along with a parent has organised for three bathtubs to be donated. Tara is leaving and would like someone to see this project through.

Would ENSCA be prepared to purchase the worms? – general consensus was yes to this.

The farm will produce fertilizer that can be used around the grounds and some extra that could then be sold.

Paul has had experience with worm farms at previous schools and they can be a little tricky. If someone preferably a staff member could take charge of this it would really help.

Michelle will chat with Tara again to see if she has any further ideas about how this could be run.

10. Family Fun Day

Sunday 25th November

- Students are not allowed food on their stalls this year.
- A chocolate wheel will be added to the Year 2 task as they only have the gumboot throw.
- Any other ideas for food vendors are welcomed. Suggestions of Mr Whippy.
- Louise Parnham is keen to take charge of the cake stall and pre purchase cellophane bags and cake boxes to help improve quality of presentation.
- Permission from Paul for a Year 4 class to run a gourmet food hamper raffle.

- Need to start advertising this date ASAP. Louise and Maxine to liaise and create some advertising.

AP Kelly Snoep will email out a google doc to Class Reps containing the roster for Family Fun Day and put on ENSCA Facebook page.

11. Top Town

Is this on the Thursday 29th November? Nicola Brownlee will organize the lemonade ice blocks for the whole school - 535 students. Volunteers will be required to help hand out the ice blocks.

12. Astro Turf

The possibility of ENSCA fundraising for an astro turf was raised with Paul. He agreed this would be a great idea, however this may be difficult given the re development of the school and may not be feasible until the school has an actual plan.

Paul to have a chat with Fendalton School as they are about to install one and will have idea of costs etc.

13. Graduation

Thursday 13th December

- 10.00 am to midday – morning tea for the parents as they come out. Parents who graduated last year and who still has a sibling at school usually cater, but this was poorly supported last year. This year we will supply it all from Couplands.
- Need two volunteers to help with this.
- BBQ cooked for the kids at the pool after.
- Volunteers can be firmed up next meeting

14. Pool fence / changing rooms / rashies

Issue raised from some parents to make rashies compulsory while swimming at school. Some general discussion will need to be held about making it compulsory but general consensus that this is a great initiative.

ENSCA will write a letter to the board suggesting the implementation of this. Perhaps strongly encourage wearing rashies for this term with the view to make it compulsory for Term 1 2019.

Numbers look good for pool volunteers and swim safety course may be run within the next couple of weekends.

Payments can be made online and a card distributed along with form to sign.

Walls – artwork – lets wait and see how it looks after mats and skylights are in.

Signs to go up and will also state that no dogs are permitted inside the pool.

Please note that Natasha Lamont wants it on record that she loves dogs. Woof.

15. Any other business

- Bridget Eastgate is looking for someone to take over responsibility of Kindo within the school. This prompted discussion about encouraging others to join ENSCA. Can we start shoulder tapping people who may want to be involved in ENSCA in any way.
- Kids are climbing on our soccer goals after school. Can we get some education out there to stop this? Paul will mention this in the next assembly.
- Question from Jonelle Quane about how often the kids do beach education. Jonelle to investigate the cost to bring in a yearly program for the whole school. She will follow this up with Water Safety NZ and Surf Lifesaving NZ.
- Query over the ability to hold a first aid course for parents. ENSCA could ask for expressions of interest and run this. The school is happy to provide a venue.

Meeting closed at 8:25pm.

Next meeting will be held on **Thursday 22th October** at venue TBA and time TBA before the Board drinks.