

Elmwood Normal School Community Association (ENSCA)

Minutes of meeting held 7.00pm, Wednesday 25th July 2018

1. **Present:** Katie Parish, Lisa Cottingham, Rebecca Taylor, Louise Parnham, Paul Armitage, Lily Taylor, Rachel Teen, Kirsten McFaull, Michelle Moore, Nicola Brownlee, Natasha Lamont, Justine Doyle, Kate Brown, Jonelle Quane
2. **Apologies:** Kelly Snoep, Bridget Eastgate, Caroline Saunders, Maxine Douch, Melissa McCosh
3. **Minutes** of the meeting held on Wednesday 20th June 2018 were previously distributed.

Motion: "That the Minutes of the meeting held on Wednesday 20th June 2018 are accepted".

Moved: Louise Parnham

Seconded: Rebecca Taylor

4. Action Points from last meeting

- i. Kapa Haka uniforms. Kirsten gave us an update. Katherine at Beach Road will screen print the fabric before she makes up the dresses. The estimated top price for each dress is \$25.00. We will probably need to re-feed all of the ties on the top of the existing dresses as they are non-adjustable now. There is quite a bit of work to be done before performance. We will need volunteers who can machine sew, and people to unpick what is on the dresses. Kirsten has identified a few sewers, it will be basic work, just iron on the panel then straight lines. We have enough uniforms for the people in the Kapa Haka at the moment. So could let them perform in those if we can get them up to scratch. Boys are at the moment just in black pants so the existing fabric can be used or put new calico onto the boys pants. Then they will look exactly the same. Kirsten to crack on with that.
- ii. Fe to talk to Tina Moody about auditorium for book sale – maybe 3 weeks before end of term. A query of what to do about getting rid of books that nobody wants was raised and Louise informed the committee that Fe and her book group are keen to organize so they will take care of this.
- iii. ENSCA – new Portal - Maxine is in the process of getting a list of parents names from Jo in reception.

5. Correspondence In and Out

- i. NIL

6. Treasurers Report:

Nicola Brownlee advised:

Opening Balance: \$33,906.00

Money paid out since last meeting was for usual uniform purchases and sushi sales including purchasing wooden forks.

Jo Wynn Harris was reimbursed for bbq expenses.

Money was received this month for sausage sizzle \$900.00 (less expenses), Quiz Night \$957.00?? (Nicola Brownlee to check after expenses of \$42.00).

Motion: "That the financial statements for the months from 21st June 2018 to 25th July 2018 are ratified and all accounts approved for payment."

Moved: Nicola Brownlee

Seconded: Rebecca Taylor

7. Principal's Update

- i. Flagpole – arrives this week. Approx. \$1,700.00 excl gst. ENSCA to pay.
- ii. Swimming pool fence – Paul to check that under the new rules its compliant if we are to change the current gate for a fob locking system. The fobs company holds the database and we would need to get them to program the fobs. Might be a little more expensive than we first thought but lots of pluses – i.e. can control times that we allow people in and keep record of who is going in and out.
- iii. Entrance way – Paul will bring plans to next meeting for what is happening in the September holidays. ENSCA to fund.

8. Quiz Night

Was a really good night and easy to organise. Would be a good annual event. Gold dots made extra \$250.00-\$300.00 so was an easy money maker. Did coincide with a couple of other events so hopefully next time we can find a date where nothing clashes.

9. ENSCA Breakfast

On hold for this year. Will aim for early 2019. Will need to discuss whether to make it father and child or just parent and child. Big thing is finding the speaker. Venue – Louise thinks we can do it at the Christchurch Club. We like the idea of it being father (or special other) and child as it encourages dads to engage with the school community. Suggested speakers were Mark Inglis, Nico Porteous (there was a huge buzz after Nico was at school), Sophie Pascoe (can only book her a month in advance). Cultural/artist/ performer might also be a good option. Reality tv star? Katie Parish knows rubber band boy (buskers festival). The committee all agreed it would be good to have someone fun.

10. School Ball

Waiting on posters and tickets to arrive this week – through Janine at Demografik.

List of auction items is growing. Anyone that is not on the auction committee but knows someone please tap shoulders. Big items are good but even if people want to donate a box of wine, anything is appreciated.

People from outside of Elmwood Normal School are welcome to purchase tickets.

Natasha advised they are not opening all the rooms. We only have one room, bar and dining area. Natasha to confirm numbers.

Louise confirmed Annie Govan is doing the Chinese cooking course.

11. Second Hand Book Sale

See item 4. ii.

12. Class Rep/New Communication Forum

See item 4. iii.

13. Any Other Business

Entertainment books – Romy advised sixty seven have been sold (thirty seven books and thirty four digital).

Family fun day – do we have a date? Usually towards the end of November. Try the weekend after Saturday races (25th November). Think Kelly organized it last year? Date needs to be set by Student Council.

Katie asked if we could do a Guy Fawkes night? We think health and safety issues will prevent that.

Sushi numbers are getting very big with about thirty chicken and rice trays per week. Is there any chance to have two people giving out the sushi orders at lunch? Or receiving the order earlier? Nicola will send an email to see if she can get more people and also contact the sushi place to see if they can deliver earlier. Maybe a roster so once you know at 10.00 am how many there are you could call on an additional helper. Or sort the orders differently (do a list for the chicken and rice).

Uniform Shop – Lisa Cottingham advised Kindo is working but needs tweaking so that it works effectively (e.g. can't select size you want, and contact details are not coming up so can't contact people if need to query their order).

Meeting closed at 7.57 pm.

Next meeting will be held on **Wednesday 19th September** at **7.00 pm** in the staffroom.