

Elmwood Normal School Community Association (ENSCA)

Minutes of meeting held 7.00pm, Wednesday 16th May 2018

1. **Present:** Louise Parnham, Kelly Snoep, Nicola Brownlee, Rebecca Taylor, Paul Armitage, Michelle Moore, Bridget Eastgate, Jonelle Quane, Sean Sandford, Natasha Lamont, Lisa Cottingham, Daneen Morgan, Justine Doyle, Melissa McCosh, Rachel Teen, Greta Simpson, Kirsten McFaull, Maxine Douch
2. **Apologies:** Caroline Saunders, Leanne Neate, Jim Griffiths, Victoria Wynn-Thomas, Kate Brown
3. **Minutes** of the meeting held on Wednesday 21 March 2018 were previously distributed.

Motion: "That the Minutes of the meeting held on Wednesday 21 March 2018 are accepted as amended".

Moved: Louise Parnham

Seconded: Nicola Brownlee

4. **Correspondence In and Out**

First Aid fundraiser information.

5. **Treasurers Report:**

Nicola Brownlee advised:

Opening Balance: \$39,000.00

Nicola advised that movements in the accounts since the last meeting was money received for the Amazing Race fundraiser (\$460.00), school lunches, second hand uniform sales and sausage sizzle takings since the last meeting. Over \$1,000.00 of sausages was sold at the last sausage sizzle.

Forty or so pool key deposits have been refunded and more pool keys still need returning.

Uniform account has had a big outgoing movement of funds with the purchase of new stock.

Amazing Race expenses and ENSCA drinks expenses have also been reimbursed.

Motion: "That the financial statements for the months from 21 March 2018 to 16 May 2018 are ratified and all accounts approved for payment."

Moved: Nicola Brownlee

Seconded: Rebecca Taylor

6. Principal's Update

Paul Armitage advised it is a busy term with two big things coming up. The first one is Grandparents Day. The school is combining it with the social science semester of learning to then be able to share what we have learnt at the end of that time.

The second big event is Matariki and the school is embarking on a hangi. Requests for help from parents are going to go out shortly from the school as Paul feels that ENSCA already contribute enough time and energy to other events.

Waimairi Primary School staff have been brilliant at helping out with the logistics of how to do a hangi and offering their time. We are learning a lot from them. ENS students have never experienced a hangi at school before so teaching them what goes behind it is rewarding. Food preparation will happen the day before the hangi and packaging up food parcels will happen early on the day. Aiming to have the food in the pit by 9.00 am.

A small monetary contribution will be asked as payment by those tasting the hangi.

Paul also advised that the school management team ran a few workshops in the staffroom for parents on how the school is going to report back on achievement of students now that National Standards have gone. ENS have chosen to base achievement reporting on the New Zealand Curriculum.

7. Entertainment Books

Nineteen Entertainment Books have been sold so far and most of those as digital. When purchasing online the website states ENSCA is raising funds for a new school barbeque. This needs to be changed to something new. The Committee discussed a few fundraising options and all agreed to a school flagpole. **AP** Paul Armitage will send through some quotes to Kirsten.

8. ENSCA Breakfast

Natasha Lamont queried whether the breakfast should be held bi-annually instead of yearly. General consensus from the committee is that it is such a good event that people would like it annually. Natasha has a couple of potential speakers in mind but needs to still chase some people.

9. Amazing Race

Louise advised that \$460.00 was raised on the day and there were twenty-nine teams in the end competing. Everyone who participated seemed to have a fun day although there was not a lot of feedback from people. As a result it may need to be decided on whether holding it annually or bi-annually is best. Ticket sales were also slower this year.

10. Class Reps/Drinks

Class Rep Drinks were held at No.4 Mansfield (Library) on Tuesday 27th March 2018 at 7.00pm. There was a great turnout this year with lots of positive feedback and many wanting to have them a few times a year.

11. Swimming Pool Changing Rooms

Paul advised the water run off from the floor is fine and it is draining. There will be tube matting being purchased so kids will not have to stand on the wet concrete floor. Some discussion was had on running a picture competition within the school for artwork on the walls of the changing rooms. Further investigation needs to be had on how and what can be stuck to the walls.

12. School Ball

A date has been set for the ENSCA ball of Saturday 25th August 2018 at the Canterbury Club. The following people have offered to be on the ball committee: Greta Simpson; Rebecca Taylor; Louise Parnham; Lisa Cottingham; Justine Doyle; Melissa McCosh; Katie Parish; Caroline Saunders; and Rachel Teen.

AP Natasha Lamont to phone and confirm the venue.

13. Quiz Night

Quiz Night is coming up on Thursday 21st June at Sixty6 on Peterborough. Maxine and Lisa have offered to help sell tickets. There will be no auctions as it is simply a community event. Louise will organise six bottles of wine for the winning team.

AP Kelly will create a poster and have it printed off for the noticeboard etc.

14. Goal Posts

Paul would like to purchase and have installed a set of fixed goal posts on the school field. He has asked whether ENSCA would be able to help with a donation towards the purchase price of \$3,884.70.

Motion: "ENSCA to donate \$3,884.70 to ENS for the cost of purchasing goal posts".

Moved: Louise Parnham

Seconded: Nicola Brownlee

15. Grandparents/Special Friends Day

Grandparents Day is coming up on Monday 28th June.

AP Jonelle will enquire with HireQuip regarding the use of urns and cups/saucers.

Daneen Morgan, Nicola Brownlee, Jonelle Quane and Louise Parnham have all offered to help serve morning tea on the day.

Kelly has received only a dozen offers of help to bake scones for the day. We are still in need of more scone bakers.

AP Kelly to put a plea into school notices for help with baking scones.

Those helping with Grandparents Day will meet one week before to discuss the finer details.

16. Hangi Help

See paragraph 6.

17. Any Other Business

School Beanies

Kirsten McFaull advised that the uniform shop has twenty of the new ENS beanies in stock for sale. Girls beanies will have pop poms of light and dark blue. The beanies were requested by the School Council. Not sure how to go about selling them since they are not a compulsory uniform item. Made of 50% wool/50% acrylic. Provided by Canterbury Uniforms at \$14.00 each and will sell for \$20.00

Calendar/Artwork Fundraiser

Bridget Eastgate advised Sarah Redmayne is still doing the card and calendar fundraising this year but that she needs to hand it over to someone else since her youngest is leaving school at the end of this year.

Crossing safety

Many parents have raised concerns over students crossing Rossall Street at the mid-road crossing. Cars are not slowing down enough and there are many near rear-end crashes if cars do stop for people crossing. Paul spoke with the City Council last year and was assured in this financial year they would be putting in electronic blinking school signs stating a new speed of 40 kmph indicating nearby school.

Meeting closed at 8.02 pm.

Next meeting will be held on **Wednesday 20^h June** at **7.00 pm** in the staffroom.