

## Elmwood Normal School Community Association (ENSCA)

### Minutes of meeting held 9:00am, Thursday 15<sup>th</sup> February 2018

1. **Present:** Bridget Eastgate, Louise Parnham, Jonelle Quane, Maxine Douch, Natasha Lamont, Paul Armitage, Nicola Brownlee, Rachel Teen, Rebecca Taylor, Kelly Snoep, Kirsten McFaul, Michelle Moore, Katie Parish, Lisa Cottingham
2. **Apologies:** Daneen Morgan, Joanna Wyn-Harris,
3. **Minutes** of the meeting held on Thursday 23 November 2017 were previously distributed.

All action points from last month completed.

**Motion:** "That the Minutes of the meeting held on Thursday 23 November 2017 are accepted".

**Moved:** Bridget Eastgate

**Seconded:** Rebecca Taylor

#### 4. **Correspondence In and Out**

- a) NZPTA February Newsletter

#### 5. **Treasurers Report:**

Nicola Brownlee advised:

**Opening Balance:** \$36,638.00

Nicola advised that pool key takings are significantly higher this year. \$4,500 received. She proposed \$6,000.00 be donated to ENS for pool maintenance and running costs.

**Motion:** "That \$6,000.00 is donated to ENS towards the maintenance and running costs of the school pool".

**Moved:** Nicola Brownlee

**Seconded:** Bridget Eastgate

The uniform shop had \$8,000.00 of sales at the start of the year and \$380.00 worth of second hand uniforms were sold in the last two weeks.

Nicola Brownlee advised the committee that Bridget Eastgate needs to be removed as bank signatory and Kelly Snoep and Louise Parnham should be added.

**Motion:** "Remove Bridget Eastgate as a bank signatory and add Kelly Snoep and Louise Parnham as signatories".

**Moved:** Nicola Brownlee

**Seconded:** Rachel Teen

**Motion:** “That the financial statements for the month of 1<sup>st</sup> January 2018 to 15<sup>th</sup> February 2018 are ratified and all accounts approved for payment.”

**Moved:** Nicola Brownlee

**Seconded:** Bridget Eastgate

## 6. Principal's Update

Paul Armitage advised the roll was at 476 children on the first day of 2018 with 18 newbies to the school. The roll is down on last year and will probably finish the year with about 30 less students. This is all part of the idea of bringing the role down as per the Ministry of Education plan.

The school is currently in a hiatus of what is happening next with regard to National Standards being scrapped. There is no more reporting that refers to whether a student is below or above the standard. There are constant changes to the education system and it would be nice to have some detail of what is replacing the National Standards. Paul advised ENS will be reverting to the NZ curriculum as a measuring stick and will talk about current curriculum expectations. Paul mentioned ENS are sitting back watching the newest government proposal of giving schools an amount of money per child instead of getting students to pay a school donation. Management is dubious to develop new systems incase the education sector changes yet again.

Paul reported that landscape works are going to be done in two key areas this year. The asphalt at the end of Room 6a will be lifted up and replaced. The double gate on Leinster Road will be landscaped to become the main school entrance with signage. Coming through the gate will be a path leading directly to the school office and will incorporate a flagpole and seating area. First phase hoping to be done in the school holidays.

Also looking at the redevelopment of the Native Garden. Would like to utilise it more as a teaching space by tidying up of the area. The Cooper Beach Tree is to be removed next holidays as it is dying. ENS is working with an arborist to look after the health of the current trees and will undertake some more plantings of mature sized trees. Currently working on taking the weight out of the Lime Tree.

## 7. Future Meeting Dates/Times

The majority of those in attendance agreed to the trial of a new day and time for future ENSCA meetings. The next ENSCA meeting will be held on Wednesday 21<sup>st</sup> March 2018 at 7.00 pm in the staffroom.

## 8. Family Fun Day Update

All those who came along had a great day. Total banking of \$2613.00, being:

BBQ	483.00
Candy Floss	647.50
Gumboots	85.30
Sponge Bob	84.90
Bouncy Castle	165.00
Cake Stall	552.70

Mystery Bottles	525.10
Crazy Potatoes	70.00

Takings were slightly down on last year but the day was too hot for most to stay for long. The candy-floss stall and cake stall continue to shine as good moneymakers.

More floats are needed to help run the other events and a few more gazebos for shade. It was suggested a note asking the community for the use of gazebos for Family Fun Day be put into the latest news leading up to the event.

## 9. New Parent Morning Tea Update

This year there were more ENSCA members in attendance than new parents. General thoughts by members was that instead of hosting a morning tea a better option would be to have an ENSCA person available in the classroom on the first day to introduce new parents to the school and ENSCA.

Kelly Snoep will get a list from Jo in reception during December of new families starting in the New Year and see if any committee members are in the same class so they can be a welcoming face on the first day.

## 10. Scholastic Update

For 2017, a total of 8 Issues, two per term were offered. A total of \$11,798.50 books were purchased. This earns 20% or \$2,359.70 worth of rewards for the Library and the Learning support to purchase books and resources throughout the year.

Issue 1 for 2018 has gone out and awaiting delivery.

## 11. Calendar of Events and Planning 2018

- i. Next event is the Amazing Race. Feedback from last year was to shorten the duration and hold it annually ideally between Easter and school holidays. **AP** Louise Parnham to organise.
- ii. Quiz Night to be held in June at the Christchurch Casino. **AP** Kelly Snoep to organise.
- iii. Katie Parish suggested holding a quiz night sooner at the Pedal Pusher. Could perhaps have a Junior School Quiz Night and a Senior School Quiz Night. **AP** Katie Parish will investigate further details.
- iv. Uniform Shop – Lisa Cottingham is happy to help out Kirsten McFaull.
- v. Grandparents Day is happening but at a different time of year to coincide with a learning project. Suggestions to have the orchestra doing a performance the night before to capture Grandparents coming from out of town were raised.

Will need to hire some cups and saucers next time, as there were not enough. Hiring three large urns would also help demand. May be a good idea to stagger the times that Grandparents head to the kitchen. **AP** Paul Armitage to sort the Zip and Oven.

## 12. ENSCA Breakfast

Natasha Lamont is happy and keen to organise another breakfast. Feedback was it is a popular event. 90 tickets were sold with a further 30 on a wait list. Is a nice way to get dads connecting with the school. Hoping to make a profit this year by hosting it back in the auditorium to save costs and getting outside caterers in. Natasha has three potential speakers in mind to pursue.

**AP** Natasha to get back to us with quotes and tentative dates.

## 13. Meet the Teacher Evening Information Leaflet

A few leaflets have been returned with names of volunteers. A suggestion was made to make the leaflet more aesthetically appealing. **AP** Louise Parnham will talk with Janine Murray.

## 14. Class Reps/Drinks

Still quite a few classrooms are in need of class reps. **AP** Kelly Snoep to put notice in latest news asking for volunteers to be class reps. **AP** Kelly Snoep to book No.4 for class rep drink sometime in March.

## 15. Any Other Business

- i. Several people mentioned the state of the pool changing rooms. Kids are saying they are disgusting and stink. The smell and dampness has even the boys complaining. A suggestion to put rubber mats on the ground so the kids are lifted above the pooling water would be beneficial as would cubby holes on the walls to hold the kids belongings. The walls and ceilings are unable to be painted, as they are a bathroom formica type material.
- ii. **AP** Paul to look at the water drainage issues. **AP** Paul and Jonelle to look at some mats and ideas to brighten the changing rooms up.
- iii. Nicola mentioned the Kapa Haka groups are getting bigger and we need to keep adding to the uniform stock. A suggestion of talking with Susan Ross was raised to see if she can make an adjustable strap Kapa Haka uniform for girls that we can then purchase as needed. Paul advised to check with Clare Peacock-Price as to the protocols around the uniform so if we make any changes that we follow the correct approach. Bridget mentioned that it would be worth applying for a grant to help fund the 100 girls uniforms needed. **AP** Bridget to help with applying for a grant.
- iv. Lisa Cottingham raised the issue of rash vests. ENS adopts the approach of "no hat, no play" policy. The pool should be the same. No rash top no swim. Kids need encouragement to wear them. Paul advised that it is unable to be a regulation as it is not part of the uniform but he will talk with staff and get them to encourage the use of rash tops.
- v. Natasha Lamont would like to propose the implementation of sunscreen around the school so kids can at lunchtime self manage. Paul Armitage advised that the school purchased sunblock pumps for each classroom at the beginning of the year.

- vi. **AP** Bridget to investigate the costs of running purchases through the Kindo system.

Meeting closed at 10.35 am.

Next meeting will be held on **Wednesday 21<sup>st</sup> March** at **7.00 pm** in the staffroom.