

Elmwood Normal School Community Association (ENSCA)

Minutes of meeting held 9:00am, Thursday 22 June 2017

1. Present:

Paul Armitage, Pip Singleton, Steph Burdon, Rachel Teen, Nicola Brownlee, Rebecca Taylor, Bridget Eastgate, Kelly Snoep, Jo Wynn-Harris, Louise Parnham, Carolyn Eyre-Walker

2. Apologies:

Jonelle Foster, Caroline Saunders, Many Hinton, Brooke Theyers

3. Minutes of the meeting held on Thursday 18 May 2017 were previously distributed.

Motion: "That the Minutes of the meeting held on Thursday 18 May 2017 be accepted".

Moved: Bridget Eastgate

Seconded: Nicola Brownlee

4. Correspondence in and out

- BGC Properties – a lead generator for business
- NZPTA June Newsletter
- Reusable Book Covers

5. Treasurers Report:

Nicola Brownlee advised:

Opening Balance: \$39,738.00

Usual movement in the accounts with money paid out for uniforms and sushi. \$207.00 was paid out for the application cost of a Liquor licence for upcoming Art Auction. There are still some pool keys outstanding that have not come back in from last summer.

Motion: "That the financial statements for the month of 19th May to 22nd June 2017 are ratified and all accounts approved for payment."

Moved: Nicola Brownlee

Seconded: Steph Burdon

6. Principal's Update

Paul advised that the school's Chrome-books are getting towards the end of their usable life. They only have a three year warranty period and there is no book value left to justify repairing them. Some are starting to fall over and, as they are intensively used, they need replacing. Paul advises he buys them in a bulk order and roughly there are 18 devices in every class.

Nicola informed Paul there is money in the ENSCA account from fundraising and is happy to allocate it now towards Chrome-books as it will benefit the children that are currently at school.

AP Paul to organise a quote for bulk order of new Chromebooks.

Paul advised the Linc Ed link was recently emailed out to parents live and shouldn't have been. It was subsequently taken down as soon as the error was discovered. Next Friday is the day it will be live and National Standard reporting will be available.

Years 1-3 interim reports are available now as they are already published material.

A question was raised querying if it was possible to have two email addresses registered per family so Linc Ed could be accessed by all parties in a split family scenario?

AP Paul to look into this query.

7. Art Auction

Rebecca advised the Art is being produced in each classroom and hopefully will be finished by the end of term.

8. Calendar / Card Fundraising

Sarah Redmayne has this fundraiser under control and is aiming for sales mid Third Term.

9. Subway Lunches

Nicola advised that the Subway ordering has been done with Subway Papanui for the last 5 years. It is a franchise and now head office want to change the way school lunches are run. Currently ENSCA takes Fifty Cents off each Sub we sell and then the order goes through to Subway Papanui for processing. Head Office are setting up an online database so parents can order online up to Friday but the downside is there will be no fundraising kick back. They will give us a percentage in subway money instead. We ideally want money to help buy Chrome-books and playgrounds etc. The reason we are able to get mums to come in and help with lunches is because we are able to fundraise from it. Subsequently Subway will run until the end of Term 2 and then finish.

A few suggestions of Pita Pitt as an alternative lunch were mentioned.

AP Pip Singleton will talk to her friend who owns a Riccarton Pita Pitt franchise.

10. Grandparents Day

Grandparents day is on Friday 25th August. Grandparents will be invited into the classrooms from 9am-10am and during that time will also go on a tour around the school with their grandchild/ren. Some may have more than one classroom to go to.

At 10am we would like to invite the grandparents to a morning tea. Maree Harris has asked if ENSCA are able to organise the morning tea. It may need to be in the auditorium so everyone can fit.

11. Upcoming Events

Sausage Sizzle end of Term 2, Thursday 6th July. Review it for Term 3 to perhaps pull it back a week to avoid families that are already away.

ENSCA End of Term Staff Morning Tea Shout.

AP Kelly to send an email to the class reps to provide a plate for morning tea and also ask for volunteers for the sausage sizzle.

12. Any other business

Caroline asked Paul what the school's policy was about bullying. Paul advised that they have had Brent Murray come to school to talk to all the kids about what bullying is and what form it can take. He also advised that from time to time the teachers will go over bullying with their classrooms if it is needed.

End of Term 2 coffee voucher was won by Room 15.

Meeting closed at 9.40 am.

Next meeting is to be held 27th July 2017 at 9:00 am in the staffroom.